

**ATTENDEE LIST AND VENDORS
FOR SOLEMNIZATION AT EXTERNAL VENUE (EXCLUDING PLACES OF RESIDENCE)
FROM 22 JUL 2021**

Please fill in the following form and send it to your Licensed Solemnizer **at least 1 day** before the solemnization.

For solemnizations involving **1 – 50 persons**, no Pre-Event Testing is required.
For solemnizations involving **51 – 100 persons**, Pre-Event Testing is required for **all** attendees.

Please note that these limits include the couple, witnesses and guests, and is further subject to the venue's safe capacity. Each zone is capped at 50 persons, in groups of up to 2 persons.

No food or drinks are to be served at the solemnization.

If you are holding a wedding reception, please take note and adhere to the safe management measures for receptions.

Notice Number	
Name of Groom	
Name of Bride	
Solemnization Date	
Solemnization Time	
Solemnization Venue	

Zones

Zone	No of Groups in Each Zone	Total No. of People in Each Zone (max 50 per zone)
A		
B		
Total		

Vendor List

Please list down the name(s) & contact number(s) of vendors present, including type of service (e.g. photographer)

Guest List (Please fill in as many pages as required)

	Name & Contact Number	Zone (to indicate which zone the Wedding Party is assigned to, e.g. Zone A or B)
Wedding Party (up to 20 persons)		
Bride		
Groom		
Witness 1		
Witness 2		
Guest 1		
Guest 2		
Guest 3		
Guest 4		
Guest 5		
Guest 6		
Guest 7		
Guest 8		
Guest 9		
Guest 10		
Guest 11		
Guest 12		
Guest 13		
Guest 14		
Guest 15		
Guest 16		

Sub-total for this page: _____ out of 20 pax
(please indicate)

	Name & Contact Number		Zone (to indicate which zone the group is assigned to – e.g. Zone A or B)
Additional guests (to be in groups of maximum 2 persons)			
Group 1	Guest 1		
	Guest 2		
Group 2	Guest 1		
	Guest 2		
Group 3	Guest 1		
	Guest 2		
Group 4	Guest 1		
	Guest 2		
Group 5	Guest 1		
	Guest 2		
Group 6	Guest 1		
	Guest 2		
Group 7	Guest 1		
	Guest 2		
Group 8	Guest 1		
	Guest 2		
Group 9	Guest 1		
	Guest 2		
Group 10	Guest 1		
	Guest 2		

Sub-total for this page: _____
(please indicate)

	Name & Contact Number		Zone (to indicate which zone the group is assigned to – e.g. Zone A or B)
Additional guests (to be in groups of maximum 2 persons)			
Group 11	Guest 1		
	Guest 2		
Group 12	Guest 1		
	Guest 2		
Group 13	Guest 1		
	Guest 2		
Group 14	Guest 1		
	Guest 2		
Group 15	Guest 1		
	Guest 2		
Group 16	Guest 1		
	Guest 2		
Group 17	Guest 1		
	Guest 2		
Group 18	Guest 1		
	Guest 2		
Group 19	Guest 1		
	Guest 2		
Group 20	Guest 1		
	Guest 2		

Sub-total for this page: _____
(please indicate)

	Name & Contact Number		Zone (to indicate which zone the group is assigned to – e.g. Zone A or B)
Additional guests (to be in groups of maximum 2 persons)			
Group 21	Guest 1		
	Guest 2		
Group 22	Guest 1		
	Guest 2		
Group 23	Guest 1		
	Guest 2		
Group 24	Guest 1		
	Guest 2		
Group 25	Guest 1		
	Guest 2		
Group 26	Guest 1		
	Guest 2		
Group 27	Guest 1		
	Guest 2		
Group 28	Guest 1		
	Guest 2		
Group 29	Guest 1		
	Guest 2		
Group 30	Guest 1		
	Guest 2		

Sub-total for this page: _____
(please indicate)

	Name & Contact Number		Zone (to indicate which zone the group is assigned to – e.g. Zone A or B)
Additional guests (to be in groups of maximum 2 persons)			
Group 31	Guest 1		
	Guest 2		
Group 32	Guest 1		
	Guest 2		
Group 33	Guest 1		
	Guest 2		
Group 34	Guest 1		
	Guest 2		
Group 35	Guest 1		
	Guest 2		
Group 36	Guest 1		
	Guest 2		
Group 37	Guest 1		
	Guest 2		
Group 38	Guest 1		
	Guest 2		
Group 39	Guest 1		
	Guest 2		
Group 40	Guest 1		
	Guest 2		

Sub-total for this page: _____
(please indicate)